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| Job Title: | Treasurer | | Position Type: | Elected Official |
| Salary Range: | $62,781 Annually | | Date posted: | 02/26/2021 |
| Payroll Contact: | Jennifer Jackson | | Posting Expires: | 03/15/2021 at 10:00 a.m. |
| Applications must be turned in by Posting Expiration date to the Lamar County Auditor’s Office.  Interviews will be held on March 22nd at 10 a.m. during Commissioners’ Court. | | | | |
| Applications Accepted By:  Fax or E-mail:  (903-737-2451 or [auditor@co.lamar.tx.us](mailto:auditor@co.lamar.tx.us)  Subject Line:  **Attention:** Treasurer | | Mail or in person:  Lamar County Auditor’s Office  119 N. Main Room B05  Paris, TX 75460 | | |
| Candidates for this office generally must meet these qualifications at the time of appointment/filing | | | | |
| The county treasurer is the chief custodian of county finance and is charged with the safekeeping and investing of county funds. This includes the maintenance and reconciliation of all checking accounts under the care of the county treasurer and the disbursement of funds. Acts as the Indigent Healthcare Coordinator for Lamar County.  A county treasurer in Texas has the following duties:   * Receives and deposits all county revenues * Acts as chief liaison between the county and depository banks * Disburses funds upon the order of the Commissioners Court * Records receipts and expenditures and reconciles bank statements * Designated as the county's investment officer and required to submit regular reports on county finance to the members of the Commissioners Court * May have some audit responsibilities   The County Treasurer must meet the following qualifications at the time of appointment or election:   * U.S. Citizen * Resident of Texas for at least 12 consecutive months * Resident of the county for at least six consecutive months * Registered to vote in the county * At least 18 years of age * Not have been finally convicted of a felony from which they have not been pardoned or otherwise released from the resulting disabilities * Not have been determined by a court with probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote   Other Resources for information:  For more specific information please visit [www.county.org](http://www.county.org) and search “Treasurer”. Other requirements can be found in the Local Government Code Sec. 83.001 thru Sec. 83.009 and Election Code Sec. 141.001. | | | | |
| **Lamar County is an Equal Opportunity Employer**  Persons with disabilities are encouraged to request assistance during the application process. Please call the Lamar County Auditor’s Office at 903-737-2486 to request assistance. | | | | |